



# GIFT MATCHING PROGRAM

For eligibility guidelines, procedures, and program administration, please see the reverse side of this form.

## Part A: Donor

Complete Part A (only) and forward this form, along with your donation, to the Receiving Organization. All requested information **must** be provided. If a photocopied form is used, please copy both sides. **Please print legibly.**

Status (mark one):  EMPLOYEE/SPOUSE  SUBSIDIARY EMPLOYEE/SPOUSE  BOARD DIRECTOR/SPOUSE  RETIREE

Employee BEMS ID   RETIRED BOARD DIRECTOR

-   
IF RETIRED OR BEMS ID UNKNOWN  
LAST 5 DIGITS OF SOCIAL SECURITY NUMBER

\_\_\_\_\_  
FIRST NAME MI LAST NAME (Employee, Director or Retiree)

\_\_\_\_\_  
DONOR NAME IF DIFFERENT

\_\_\_\_\_  
HOME ADDRESS

\_\_\_\_\_  
CITY, STATE, ZIP

(\_\_\_\_) \_\_\_\_\_  
WORK PHONE

(\_\_\_\_) \_\_\_\_\_  
HOME PHONE

\_\_\_\_\_  
NAME OF INSTITUTION RECEIVING GIFT

\_\_\_\_\_  
PURPOSE

\$  .00  
DATE OF GIFT mo/day/year      AMOUNT OF GIFT (in whole dollars)

\$  .00      \$ \_\_\_\_\_  
AMOUNT TO BE MATCHED (in whole dollars)      TAX DEDUCTIBLE AMOUNT

Form of Gift:  CASH/CHECK/CREDIT CARD  SECURITIES      QUANTITY

\_\_\_\_\_  
DESCRIPTION OF SECURITY      MARKET VALUE

I hereby certify that the information I have provided on this form is complete and correct and that my gift fully complies with the program provisions on the reverse side of this form. I understand that only the tax-deductible portion of my donation is eligible for matching by The Boeing Company; and I certify that neither I nor any member of my family has or will receive any direct personal benefit in connection with the tax-deductible portion of my gift.

\_\_\_\_\_  
EMPLOYEE/RETIREE SIGNATURE

\_\_\_\_\_  
DATE

## Part B: Receiving Organization

Complete Part B (only) and return to: The Boeing Gift Matching Program, P.O. Box 3723, Princeton, NJ 08543-7174

For information: Toll Free: 1-888-531-GIFT (4438)      FAX: 609-799-8019      E-mail: boeing@easymatch.com

\_\_\_\_\_  
NAME OF ORGANIZATION (Use only the name reflected on IRS Form 501(c)(3))

\_\_\_\_\_  
FEDERAL TAX ID NO. (EIN)

\_\_\_\_\_  
MAILING ADDRESS

\_\_\_\_\_  
CITY, STATE, ZIP

(\_\_\_\_) \_\_\_\_\_  
TELEPHONE      (\_\_\_\_) \_\_\_\_\_  
FAX

\_\_\_\_\_  
E-MAIL ADDRESS

\$  .00  
DATE GIFT RECEIVED      AMOUNT RECEIVED

\$  .00  
TAX-DEDUCTIBLE PORTION

The Receiving Organization is a (mark one):

HIGHER EDUCATION INSTITUTION  CULTURAL OR ARTS ORGANIZATION  K-12 SCHOOL (mark one)  PUBLIC  PRIVATE

I hereby certify that the gift described in Part A above has been received by an organization that is eligible for Boeing gift matching under the program provisions on the reverse side of this form and that the tax-deductible portion of the gift fully complies with such program provisions.

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE



## Higher Education • Kindergarten Through 12th Grade Schools • Cultural and Arts Organizations

The Boeing Gift Matching Program provides an opportunity for the company to join with employees in supporting the improvement of the quality of life in communities. Under this program, contributions by eligible individuals to educational institutions and cultural organizations will be matched by the company, subject to the provisions listed below:

### Eligible Donors

- Employees (and their spouses) of the Boeing Company and its wholly-owned subsidiary companies.
- Directors on The Boeing Company Board of Directors and their spouses.
- Retired employees under The Boeing Company Employee Retirement Plan (does not include spouses).

### Matching

- Gifts are matched dollar-for-dollar, except for gifts by retirees and Board of Director retirees, which are matched \$.50 to the dollar.
- The gift matching "program year" is December 1 through November 30.
- Minimum gift is \$25. Matching is on whole dollars only.
- The maximum donation matched per employee, per year, is \$6,000. The maximum match of \$6,000 is based on total contributions per program year based on the date of gift (not date that the gift is processed.)
- The maximum amount paid to a single organization in gift matches, per year is \$150,000.
- Gifts are matchable only if (or to the extent) they are tax-deductible to the donor the non-deductible portion will not be matched.
- Boeing reserves the right to decline to match any donation to an organization (a) that denigrates or advocates discrimination or violence toward any racial, ethnic or cultural group or (b) whose practices are, in the good faith determination of the company, otherwise inconsistent with company goals and policies.
- The donation must be a personal gift, paid (not merely pledge) by check, cash, credit card, or in securities having a quoted market value. Securities will be matched on the basis of the closing price on the date of the gift.

### Administration

- The Company issues checks in June and in December of each year to match eligible gifts for which the forms were received in the preceding six months. Forms received after either deadline will be processed in the following period.
- The Boeing Company reserves the right to suspend, limit, change, revoke or terminate this program at any time.
- All determinations concerning program eligibility, criteria, or participation are solely within the discretion of The Boeing Company.
- Forms must be processed within 1 year of the date of the gift. After 1 year the gift is no longer eligible for matching.
- For more information, please use one of the following:  
Phone: toll-free 1-888-531-GIFT (4438)  
Email: boeing@easymatch.com

### Procedure

- DONOR - Complete Part A only and mail entire form together with your contribution to the receiving organization (name in Part B on the front of this form).

**INSTITUTION RECEIVING GIFT** - Complete Part B and return form to:

**The Boeing Company Gift Matching Program**  
P.O. Box 3723  
Princeton, NJ 08543

**First-Time Match** If your institution has not previously received funds matched by The Boeing Company, please review eligibility guidelines and include the following documentation *only* with your *first* request for gift matching:

For Cultural and Arts Organizations, PTAs, School Foundations, and Education Fund Organizations:

- Copy of Internal Revenue Service (IRS) 501(c)(3) designation
- Published information about the organization (for example, brochures or mission statements)

For Kindergarten-12th Grade Schools and Higher Education institutions:

- Copy of appropriate accreditation certification or state certification.

### Eligible Organizations

#### **Higher Education Institutions**

- Nonprofit private and public degree-granting graduate and professional schools, universities, four-year and two-year colleges in the United States and Canada which are listed in The Higher Education Directory colleges and universities published by the U.S. Office of Education.
- Tax-exempt educational funds (for example, the United Negro College Fund, Independent College Funds of America), whose sole purpose is raising money for their constituent member colleges that individually are eligible.

#### **Kindergarten - 12th Grade Schools**

- Public schools accredited or recognized by the appropriate governmental educational entity within the state.
- Private schools accredited or recognized by an appropriate academic accrediting organization.
- Parent Teacher Associations (PTAs) recognized by the Internal Revenue Service as tax exempt under section 501(c)(3) of the Internal Revenue Code.
- A tax-exempt school district foundation whose sole purpose is raising money for their constituent member schools that are individually eligible.

#### **Cultural and Arts Organizations**

Organizations must be open to, and operating for the benefit of, the general public and recognized by the Internal Revenue Service as tax exempt under Section 501(c)(3) of the Internal Revenue Code. Organizations eligible for gift matching are limited to the following areas:

- Performing arts companies in dance, drama, opera, and music
- Arts and cultural centers
- Science centers
- Public Libraries
- Museums
- Zoos, aquariums, and botanical gardens
- Land trusts and "Friends of the Park" organizations that support local, state or national parks or sanctuaries.
- Public radio and public television stations
- Historical societies

#### **NOT Eligible for Boeing Gift Matching**

- Athletic teams, booster clubs, or support organizations
- Bequests, memorials
- Religious or political organizations
- Fraternities, sororities, and alumni groups
- Health and human-service organizations
- Hospitals, medical research organizations
- Humane societies or organizations
- Fraternal, or veterans organizations
- Individuals
- Ministries, theological, or bible schools
- Pledges, tithes, tuition
- Professional associations, federated campaigns (including United Way)
- School choirs, bands, drill teams
- Scouting organizations
- Subscriptions, dues, insurance premiums, or student fees
- Travel, gifts-in-kind (real estate, personal property other than securities, or personal services)
- Membership or subscription portion of a donation (for example, you donate \$100 to a zoo; however, in return you receive a family membership valued at \$45. The matchable portion of your donation is \$55.)
- Gifts made by or through Community Trusts or similar organizations, including Charitable Remainder Trusts, Donor Advised Funds, or Family Foundations.